

Meijo University Exchange Program

Application Guideline

Fall Semester, 2025

Language Requirement	Program Policy	Faculties exchange students can choose	Specialized Subjects
N2 (JLPT) or higher	To improve Japanese language and to study specialized subjects taught in Japanese	<ul style="list-style-type: none"> • Law • Business Management • Economics • Foreign Studies • Human Studies • Urban Science • Information Engineering • Science and Technology • Agriculture • Pharmacy 	Most of subjects can be selected in the Faculties students will belong to.
TOEFLiBT68 or IELTS5.5 or TOEIC785(400Listening +385Reading)	To understand more about Japan in English while participants are learning basic Japanese	<ul style="list-style-type: none"> • Foreign Studies 	Examples, - Japanese Tourism - Advanced Culture - Japanese Literatures

*** Even if you have JLPT N2 or higher, you may not be admitted to the faculty of your choice depending on the circumstances of the faculty.**

* Certificates of English proficiency must be submitted, when applying from universities in non-English-speaking countries.

* In principle, language courses (except for Japanese language courses) and seminar courses cannot be selected.

● **Requirements to apply**

Each applicant must satisfy all of the following points.

- (1) A recommendation letter must be issued from the university to which the applicant belongs stating the applicant's satisfactory academic record.
- (2) An applicant must be enthusiastic to take part in international exchange activities organized by MU.

● **Details of program**

- (1) Programs commence

This is to commence from April and September every year and Exchange student (**ES**) can study at MU for one semester or one year. Currently MU is accepting applicants for April 2025 enrollment.

- (2) Curriculum

We provide the following subjects specially designed for this exchange program.

● Japanese language subjects

MU provides multiple level courses currently in 4 levels. Please note that ES cannot decide the courses by him/herself, and the decision will be made by Meijo University.

Each semester for our ES and these courses will be held on Tempaku and Dome-mae Campus. One subject includes two 90-minute lectures/lessons in a week. According to our academic calendar, a semester consists of 15 weeks.

- Elementary Japanese (8 credit points for the 4 subjects)
- Intermediate Japanese (8 credit points for the 4 subjects)
- Advanced Japanese (8 credit points for the 4 subjects)

***The number of subjects may change from the 2026 academic year onward.** (6 credit points for the 3 subjects)

● International Japanese Studies subjects

Japanese Studies will be taught in English to learn more about its culture, history and Chubu area around us. From history of Japan to a part of Japanese Literature, you can explore wide variety of fields about Japan. Depending on which term you are participating, subjects that you can study varies. One course includes one 90-minute lectures/lessons in a week. With 15 weeks of your study, you are studying 22.5 hours, and 2 credits will be awarded for each subject.

Please note that some of the Japanese Studies subjects are compulsory but the others are selective.

● List of courses for International Japanese Studies (IJS)

Fall Semester (starting from September)
Introduction to International Japanese Studies
IJS I (History of Japan)
IJS II (Visual Arts of Japan)
IJS III (Social Issues in Japan)
IJS VIII (Explore the culture and history of Central Japan area)
IJS IX (Japanese Literature)
Fieldwork for International Japanese Studies I

● Sample Timetable (Elementary Class)

Time	Mon	Tue	Wed	Thu	Fri
9:10-10:40		International Japanese Studies III		Elementary Japanese IV	
10:50-12:20	Elementary Japanese I	International Japanese Studies I	International Japanese Studies II	Elementary Japanese IV	International Japanese Studies IX
13:10-14:40	Elementary Japanese I	International Japanese Studies VIII	Introduction to IJS		
14:50-16:20			Elementary Japanese III		Elementary Japanese II
16:30-18:00			Elementary Japanese III		Elementary Japanese II

*Classes in blue are required.

*With the above schedule, you may earn 20 credit points (4 Japanese Language subjects equate to 8 credit points and 6 International Japanese Studies equate to 12 credit points)

*Fieldwork for International Japanese Studies is planned on Saturdays (face-to-face only)

● Syllabus Information

All syllabi are available for you to search at the following URL.

<https://gkmsyllabus.meijo-u.ac.jp/camweb/slbsrch.do>

● Rule for receiving Scholarship

MU offers a scholarship of 25,000 yen per month to each ES.

All international students, including ESs must come to Office of International Affairs to sign our form at the beginning of every month, in order to prove that these students are studying at our university (When Meijo University is on holiday and students decide to go back to their country/s and are not available to sign, they cannot receive our Scholarship for that particular month).

● Dormitory Rent and support by MU

ES can stay at the dormitory arranged by MU. While the rent is 47,500 yen per month, the actual amount each ES has to pay is 25,000 yen per month since MU pays 22,500 yen monthly to reduce the financial burden of ES. Utilities are to be paid by ES.

The following table shows the details about our dormitory, Meiho-Shiogama.

Name	MeihoShiogama (めいほうしおがま) http://www.meijo-u.ac.jp/international/japan.html	
Address	1-825-1 Shiogamaguchi, Tempaku-ku, Nagoya 468—0073 Japan **3-minute walk from Tempaku Campus, Meijo University	
Nearest Station	3-minute walk from “Shiogamaguchi” station of the subway Tsurumai Line	
Facility	No. of Rooms	53 rooms #All single rooms
	Inside	Bathtub, Toilet, Wash Basin, Fridge, Microwave, Mini Kitchen Lights, Air Conditioning, Bed, Curtain, Desk, Chair, Closet
	Shared Facilities	Security Automated Door, Coin-op Laundry (Washing Machines and Dryers available), Rooftop clothes drying place **Placing private washing machines in rooms is not allowed.
	Others	Apartment Manager is at the reception on Weekdays 9:00~17:00 Bicycles and/or vacuum cleaners are available to rent here
	Space	15.4m ² ~ #The sizes slightly vary depends on the rooms
	Internet	1,100 yen (Monthly)
Fee and Rent	Application Fee	Waived for ES
	Monthly rent	25,000 yen (Tax included. Water fee 1,500 yen/month is <u>not</u> included. Electricity bills are <u>to be paid by ES.</u>)
	How to pay	The rent will be withdrawn from your bank account.
Deposit	We are planning to implement a new plan. We possibly be asking all exchange students for 30,000-to-50,000-yen deposit.	
Duration of stay	The duration of your stay is decided by MU to cover the period of the program. **When you leave Japan after the program in August (or January), ES must leave the dormitory on the designated date.	
Meals	Although no restaurants and cafeterias are available in the dormitory, ES can easily find many restaurants and convenience stores around the dormitory. On- campus cafeterias and diners are also available.	
Notes	#No guests are allowed to stay over nights #Cancellation mid-way through the program won't be permitted #No Smoking and No drinking	

● Duration of the programs and Application deadlines (2025 Fall program)

1 semester program (duration: Late August 2025 to late January 2026)

1 year program (duration: Late August 2025 to early August 2026)

【Nomination】 Thursday, 28th February, 2025

【Deadline】 Friday, 28th March, 2025

● Date of Arrival

The actual date will be informed after the application is accepted. Please note that ES should arrive on the designated date since necessary procedures are scheduled before the program begins. MU staff will be at Chubu International Airport on the arrival date to pick up ES. Please do not plan any trips out of town for around 2 weeks after the arrival as important events and orientations are scheduled.

● Fees and costs

As stipulated in the agreement of student exchange program, the tuition at MU is waived. Other expenses are to be paid by ES including the monthly fee for the dormitory and utility fees. ES also need to buy own textbooks for lessons.

● Events

The Office of International Affairs of MU plans various events and programs for ES to learn and experience Japanese culture and its people.

● Student Assistant (SA)

“Student Assistant (SA)” is a name of registered volunteers among MU students to support ES. SA plans student-oriented events and supports ES to learn Japanese as a “Speaking Partner”.

● Facilities and Equipment

Student ID cards will be issued to ES. ES can use most of MU facilities such as libraries.

● Club Activities

MU has more than 130 clubs for students’ sports activities and cultural activities. Please let us know if you are interested in taking part in these club activities shown on the following site.

<https://www.meijo-u.ac.jp/campus/activities/>

** Some clubs in the list are not available for ES.

● Insurance

ES needs to join to National Health Insurance which is a public medical insurance of Japan. Insurance premium is about 1,200~1,400yen per month. National Health Insurance covers 70% of total medical expense and ES pays only 30%. MU staff will take ES to the ward office for the necessary procedure to join the insurance and ES will make monthly payment hereafter. Although National Health Insurance covers 70% of medical expenses, it does not cover other liabilities or extraordinary expense such as transportation cost to go back to own country in case of emergency. Therefore, every ES is strongly requested to personally join overseas travel insurance.

● **Part time job**

All ES need to report to MU **in advance** and get approval in order to avoid troubles with employers. If ES needs to work part time by financial reasons, MU may admit considering the situation and proficiency of Japanese. Please note that ES with student status has to get permission to engage in activity other than the permitted from Immigration Bureau in order to work part time.

● **Other matters to pay attention**

While staying in Japan ES is not allowed to drive a car or to operate anything which requires a license. In addition to the above mentioned, MU may stop the program and advise to leave Japan in case of unreported absence, unfavorable academic performance or negligence of guidance by MU.

If you have any questions, please do not hesitate to contact to the following.

Office of International Affairs, Meijo University
1-501 Shiogamaguchi, Tempaku-ku, Nagoya 468-8502 Japan

E-mail : mintexchange@ccml.meijo-u.ac.jp

TEL : +81-52-832-1226

Application

Application of student exchange program is to be submitted to MU only through our online system. The documents listed below must be submitted through the online system by the specified deadline. We will inform you with actual steps to upload the data of these documents once the candidate is decided.

List of documents to submit

	Document	Explanation
(A)	Application form	
(B)	Photograph of the face (size: 4cm x 3cm)	A photograph of the face taken within three months (JPEG File)
(C)	Study plan at MU (in English or Japanese)	<u>Please explain the reason why you want to study at MU based on your future plan of career and major in the university.</u>
(D)	Certificate of academic record issued by your university (in English or Japanese)	
	Certificate of enrollment issued by your university (in English or Japanese)	
	Letter of recommendation from your university (in English or Japanese)	Date of the letter must be within the 3 months of the submission
	Bank Statement (in English or Japanese)	Statement should show the deposit balance to cover expenses while in Japan.
	JLPT record Notification of test result (copy) or Certificate of result and score (Copy)	Not required for MEP-E applicants
	Certificate of health (in English or Japanese)	
	Passport copy (A page showing your face photograph)	